

CONTRACT INCREASE FORM DEPARTMENT REQUEST

NOV 07 2014

Original C.C. Res.* _____

To Council By:* _____

C.C. Res.* _____

☐ AGENCY SPECIFIC
☒ CITY WIDE

Oracle Purchase Order No. 2895761

File No. _____

Description of Commodity: Mechanical Services

Contract Period: FROM: 7/1/14

TO: 6/30/17

Original Department Estimate: \$ 2,100,000.00

Pre. Approved Dept. Increase(s): \$

Requested Dept. Increase: \$ 765,000.00

Total Contract Estimated Expenditure to: \$ 2,865,000.00

Total Contract Estimate:* \$2,865,000.

Total Expended on Contract:* \$174,721.85

Detailed Reason for Increase: QOL Funding for Facilities Capital Improvement mechanical services projects.

Vendor: Systemp Corporation

Vendor's Address: 3909 Industrial Drive

City, State & Zip Code: Rochester Hills, MI 48309

User Agency: General Services

14 NOV 12 PM 4:33
CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

Bernadette M. Walker / General Manager / 628-1900
Authorized Department Signature/Title/Phone No.

10/27/2014
Date:

IF THE CONTRACT TOTAL EXCEEDS \$25,000.00, BUDGET DEPARTMENT APPROVAL MUST BE OBTAINED.

[Signature]
Budget Department Signature

NOV 10 2014
Date:

[Signature]
Purchasing Approval:

11/13/14
Date:

3100-350136-000000-628500-13824-000000-000000 DEC 19 2014
FRC Approved FEB 23 2015 CC JAN 20 2015



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION
1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313-224-4600
FAX 313-224-4374

IF THIS PURCHASE ORDER
DOES NOT AGREE WITH THE
BID YOU SUBMITTED,
PLEASE CONTACT THE
PURCHASING DIVISION.

Purchase Order

PURCHASE ORDER NO. 2895761 REVISION 2 PAGE 1

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS.

SHIP TO

18100 Meyers
Detroit, MI 48235
United States

BILL TO

Coleman A Young Municipal Ce
2 Woodward Avenue
Ste 642
Detroit, MI 48226
United States

SUPPLIER

SYSTEMP CORPORATION
3909 INDUSTRIAL DRIVE
ROCHESTER HILLS, MI 48309

SUPPLIER NO.	DATE OF ORDER/BUYER	REVISED DATE/BUYER
1100690	11-JUL-14 Y Gaines	13-FEB-15 R Coleman
PAYMENT TERMS	SHIP VIA	F.O.B.
Net 30		
FREIGHT TERMS	REQUESTOR/DELIVER TO	CONFIRM TO / TELEPHONE
		P KOPAS (248) 852-2100

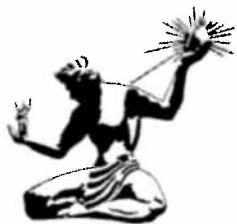
LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	This Formal Purchase Order was created in accordance with RFQ 48526.						
	City Council Approval Date: August 07, 2014						
	EM Approval Date: August 26, 2014						
	FURNISH: To Provide Mechanical Services for the General Services Department for 3 Years.						
	TERMINATION OF CONTRACT: The City reserves the absolute right to terminate this contract in whole or in part for the convenience of the City at its sole discretion on thirty (30) days written notice to the vendor.						
	TERMS: 7/01/14 - 6/30/17						
	The Individuals responsible for accepting performance under this Contract is Lajuan Wilks, who may be reached at, 313-224-1160.						
	The contact person from whom payment should be requested is Lajuan Wilks who may be reached at 313-224-1160.						
	A valid invoice meets the following requirements: Vendor Information: Full name of business, Federal Identification Number, unique invoice number, date of invoice, reference to City of Detroit purchase order number, part of item number (as referenced in the purchase order)						
	Quantity and Pricing Information: Description of goods or services, part or						

Total 2,865,000.00

CONTRACTS AND PURCHASES BETWEEN THE VENDOR AND THE CITY OF DETROIT ARE SUBJECT TO FEDERAL, STATE AND LOCAL LAWS INCLUDING, BUT NOT LIMITED TO, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION • THE CITY MAY TERMINATE THE CONTRACT FOR CAUSE OR CONVENIENCE • NO CHANGES EFFECTIVE UNLESS AGREED TO IN WRITING BY CONTRACT AMENDMENT • ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH WRITTEN DESCRIPTION • WHEN SHIPPED VIA COMMON CARRIER, MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT • CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE • PATENTS-CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE, SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE, AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL OR INVENTION • THE CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE.

PURCHASING DIRECTOR'S SIGNATURE
NOT VALID WITHOUT AUTHORIZED SIGNATURE

Boypie Jackson



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION
1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313-224-4600
FAX 313-224-4374

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Purchase Order

PURCHASE ORDER NO. REVISION PAGE

2895761 2 2

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS.

SHIP TO

18100 Meyers
Detroit, MI 48235
United States

BILL TO

Coleman A Young Municipal Ce
2 Woodward Avenue
Ste 642
Detroit, MI 48226
United States

SUPPLIER

SYSTEMP CORPORATION
3909 INDUSTRIAL DRIVE
ROCHESTER HILLS, MI 48309

SUPPLIER NO.	DATE OF ORDER/BUYER	REVISED DATE/BUYER
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PAYMENT TERMS	SHIP VIA	F.O.B.
Net 30		
FREIGHT TERMS	REQUESTOR/DELIVER TO	CONFIRM TO / TELEPHONE
		P KOPAS (248) 852-2100

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	item number (as referenced in the purchase order), quantity of goods or services provided, unit price of goods or services provided, part or item subtotal (quantity * unit cost), discount terms (if applicable)						
	Delivery Information: Location and date of delivery of goods or services provided, delivery terms (as referenced in the purchase order agreement)						
	INVOICING: All invoices submitted against the contract must include part or item numbers and part or item description, list price, and applicable discount. Items not properly invoiced will not be paid. It is the vendor's responsibility to ensure delivery of invoice(s) to the proper City Dept/Div/Personnel. Invoices must meet the following conditions for payment: a) Price on invoice must correspond to the pricing listed on purchase order and/or contract. b) Contractor must submit price lists in accordance with bid requirements. c) Original invoice must be submitted to the appropriate City of Detroit Account's Payable Section. d) Copy of invoice must be submitted to the department personnel identified on the purchase order as being responsible for processing payment. If a department contact person is not listed on the purchase order the vendor shall request in writing, from the Purchasing Division the name and phone number of the contact person responsible for processing payment.						
	Purchase Agreement Effective From: 01-JUL-14 To: 30-JUN-17						
	Amount Agreed: 2,865,000.00						

CONTRACTS AND PURCHASES BETWEEN THE VENDOR AND THE CITY OF DETROIT ARE SUBJECT TO FEDERAL, STATE AND LOCAL LAWS INCLUDING, BUT NOT LIMITED TO, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION • THE CITY MAY TERMINATE THE CONTRACT FOR CAUSE OR CONVENIENCE • NO CHANGES EFFECTIVE UNLESS AGREED TO IN WRITING BY CONTRACT AMENDMENT • ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH WRITTEN DESCRIPTION • WHEN SHIPPED VIA COMMON CARRIER, MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT • CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE • PATENTS-CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE, SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE, AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL OR INVENTION • THE CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE

Total 2,865,000.00

PURCHASING DIRECTOR'S SIGNATURE
NOT VALID WITHOUT AUTHORIZED SIGNATURE

ASSUMPTIONS				ASSUMPTIONS				ASSUMPTIONS			
Supplier 1				Supplier 2				Supplier 3			
D-BB's	1	Walker Heating and Cooling		D-BB's		Visions Consulting		D-BB's		Great Lakes Power, Inc.	
D-RB's		15921 W. 8 Mile		D-RB's	1	14111 Meyers		D-RB's		30 W. Lantz	
D-BB's w/HQ in Detroit	1	Detroit, MI		D-BB's w/HQ in Detroit		DETROIT, MI 48393		D-BB's w/HQ in Detroit		Detroit, MI	
D-BB's	1			D-BB's				D-BB's			
D-BMBC				D-BMBC				D-BMBC			
Joint Venture				Joint Venture				Joint Venture			
Mentor Venture				Mentor Venture				Mentor Venture			
UNITS	UNIT PRICE	TOTAL PRICE		UNITS	UNIT PRICE	TOTAL PRICE		UNITS	UNIT PRICE	TOTAL PRICE	
Straight time - Journeyman	1	57.36	\$57.36	Straight time - Journeyman	1	87.53	\$87.53	Straight time - Journeyman	1	116	\$116.00
After Hours - Apprentice	1	42.33	\$42.33	After Hours - Apprentice	1	70.04	\$70.04	After Hours - Apprentice	1	110	\$110.00
After Hours - Journeyman	1	86.04	\$86.04	After Hours - Journeyman	1	117.23	\$117.23	After Hours - Journeyman	1	174	\$174.00
After Hours - Apprentice	1	63.5	\$63.50	After Hours - Apprentice	1	94.87	\$94.87	After Hours - Apprentice	1	165	\$165.00
Sun & Holidays - Journeyman	1	129.06	\$129.06	Sun & Holidays - Journeyman	1	143.17	\$143.17	Sun & Holidays - Journeyman	1	232	\$232.00
Sun & Holidays - Apprentice	1	95.25	\$95.25	Sun & Holidays - Apprentice	1	122.06	\$122.06	Sun & Holidays - Apprentice	1	220	\$220.00
Emergency - Journeyman	1	129.06	\$129.06	Emergency - Journeyman	1	143.17	\$143.17	Emergency - Journeyman	1	232	\$232.00
Emergency - Apprentice	1	95.25	\$95.25	Emergency - Apprentice	1	122.06	\$122.06	Emergency - Apprentice	1	220	\$220.00
UP TO \$10,000.00	0.05		\$0.00	UP TO \$10,000.00	0.05		\$0.00	UP TO \$10,000.00	0.05		\$0.00
\$10,000.01-\$100,000.00	0.04		\$0.00	\$10,000.01-\$100,000.00	0.04		\$0.00	\$10,000.01-\$100,000.00	0.04		\$0.00
\$100,000.01-\$500,000.00	0.03		\$0.00	\$100,000.01-\$500,000.00	0.03		\$0.00	\$100,000.01-\$500,000.00	0.03		\$0.00
\$500,000.01 AND OVER	0.02		\$0.00	\$500,000.01 AND OVER	0.02		\$0.00	\$500,000.01 AND OVER	0.02		\$0.00
D-RB's			\$0.00	D-RB's			\$0.00	D-RB's			\$0.00
D-BB's w/HQ in Detroit	0.03		\$0.00	D-BB's w/HQ in Detroit	0.03		\$0.00	D-BB's w/HQ in Detroit	0.03		\$0.00
D-BB's	0.01		\$0.00	D-BB's	0.01		\$0.00	D-BB's	0.01		\$0.00
D-BMBC	0.02		\$0.00	D-BMBC	0.02		\$0.00	D-BMBC	0.02		\$0.00
Joint Venture	0.02		\$0.00	Joint Venture	0.02		\$0.00	Joint Venture	0.02		\$0.00
Mentor Venture	0.01		\$0.00	Mentor Venture	0.01		\$0.00	Mentor Venture	0.01		\$0.00

Walker Heating & Cooling was rejected based on past performance.

BID TABULATION

ASSUMPTIONS				Supplier 4				ASSUMPTIONS				Supplier 5				ASSUMPTIONS				Supplier 6				ASSUMPTIONS			
D-BB's				Keo & Associates 18286 Wyoming St. Detroit, MI	D-BB's			Detroit Boiler Company 2931 Beaufait Detroit, MI	D-BB's			Systemp Corp 3909 Industrial Dr Rochester, MI	D-BB's			D-BB's											
D-RB's			D-RB's				D-RB's				D-RB's																
D-BB's w/HQ in Detroit			D-BB's w/HQ in Detroit		1		D-BB's w/HQ in Detroit				D-BB's w/HQ in Detroit																
D-BSB's			D-BSB's				D-BSB's				D-BSB's																
D-BMBC			D-BMBC				D-BMBC				D-BMBC																
Joint Venture			Joint Venture			Joint Venture			Joint Venture			Joint Venture			Joint Venture												
Mentor Venture			Mentor Venture			Mentor Venture			Mentor Venture			Mentor Venture			Mentor Venture												
Straight time - Journeyman				UNITS	UNIT PRICE		TOTAL PRICE	Straight time - Journeyman				UNITS	UNIT PRICE		TOTAL PRICE	Straight time - Journeyman				UNITS	UNIT PRICE		TOTAL PRICE				
Straight time - Apprentice				1	121		\$121.00	Straight time - Apprentice				1	97.34		\$97.34	Straight time - Apprentice				1	70		\$70.00				
After Hours - Journeyman				1	102		\$102.00	After Hours - Journeyman				1	87.87		\$87.87	After Hours - Journeyman				1	45		\$45.00				
After Hours - Apprentice				1	181		\$181.00	After Hours - Apprentice				1	145.01		\$145.01	After Hours - Apprentice				1	105		\$105.00				
Sun & Holidays - Journeyman				1	153		\$153.00	Sun & Holidays - Journeyman				1	130.8		\$130.80	Sun & Holidays - Journeyman				1	67.5		\$67.50				
Sun & Holidays - Apprentice				1	242		\$242.00	Sun & Holidays - Apprentice				1	192.68		\$192.68	Sun & Holidays - Apprentice				1	140		\$140.00				
Emergency - Journeyman				1	204		\$204.00	Emergency - Journeyman				1	173.74		\$173.74	Emergency - Journeyman				1	90		\$90.00				
Emergency - Apprentice				1	204		\$204.00	Emergency - Apprentice				1	130.8		\$130.80	Emergency - Apprentice				1	105		\$105.00				
UP TO \$10,000.00				0.05			\$0.00	UP TO \$10,000.00				0.05			\$0.00	UP TO \$10,000.00				0.05			\$67.50				
\$10,000.01-\$100,000.00				0.04			\$0.00	\$10,000.01-\$100,000.00				0.04			\$0.00	\$10,000.01-\$100,000.00				0.04			\$0.00				
\$100,000.01-\$500,000.00				0.03			\$0.00	\$100,000.01-\$500,000.00				0.03			\$0.00	\$100,000.01-\$500,000.00				0.03			\$0.00				
\$500,000.01 AND OVER				0.02			\$0.00	\$500,000.01 AND OVER				0.02			\$0.00	\$500,000.01 AND OVER				0.02			\$0.00				
D-RB's				0.02			\$0.00	D-RB's				0.02			\$0.00	D-RB's				0.02			\$0.00				
D-BB's w/HQ in Detroit				0.03			\$0.00	D-BB's w/HQ in Detroit				0.03			\$0.00	D-BB's w/HQ in Detroit				0.03			\$0.00				
D-BSB's				0.01			\$0.00	D-BSB's				0.01			\$0.00	D-BSB's				0.01			\$0.00				
D-BMBC				0.02			\$0.00	D-BMBC				0.02			\$0.00	D-BMBC				0.02			\$0.00				
Joint Venture				0.02			\$0.00	Joint Venture				0.02			\$0.00	Joint Venture				0.02			\$0.00				
Mentor Venture				0.01			\$0.00	Mentor Venture				0.01			\$0.00	Mentor Venture				0.01			\$0.00				

The lowest bidder is Systemp Corporation.

Recipients: 15 Acknowledged: 1, Response Pending: 14

aghousey@comcast.net	Transferred
cwalkersheatingcooling@msn.com	Transferred
dave@macdermottroofing.com	Transferred
detboiler@aol.com	Transferred
Donald Bryant	Read
fjbeal@jcbeal.com	Transferred
general@ascontrera.com	Transferred
glpower30@yahoo.com	Transferred
jjones@visionconsultant.com	Transferred
la@boilerman.com	Transferred
LHOLLO1401@aol.com	Transferred
mike@demariabuild.com	Transferred
nakitas@talkamerica.com	Transferred
service@yourworkorder.com	Transferred
simeny@dmcgroupusa.com	Transferred

Attachments: User: 1, System: 2

Send Options:

Detroit City Council
Legislative Policy Division

TO: Purchasing Division Staff
FROM: David Teeter
DATE: January 21, 2015

RE: **PURCHASING ITEMS APPROVED BY THE CITY COUNCIL**

There were no contracts Reconsidered that were approved at the Session of January 13, 2015

The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of January 20, 2015 and APPROVED

Budget, Finance and Audit Committee:

No Contracts Reported

Internal Operations Committee:

2895759, Increase	W-3 Construction Co.	+ \$2,459,000 to \$3,209,000	GENERAL SERVICE
	Submitted the Week of Dec. 15, 2014.		
2895761, Increase	Systemp Corp.	+ \$765,000 to \$2,865,000	GENERAL SERVICE
	Submitted the Week of Dec. 15, 2014.		
2895764, Increase	Power Lighting & Technical	+ \$105,000 to \$705,000	GENERAL SERVICE
	Submitted the Week of Dec. 15, 2014.		
2897014	J-Mac Tree and Debris	\$354,521.60	GENERAL SERVICE
	Submitted in the List and Referred January 6, 2015.		
2901057	G's Trees	\$400,000	GENERAL SERVICE
	Submitted in the List and Referred January 6, 2015.		
87072	Brian Farkas	\$62,500	DETROIT BUILDING AUTHORITY
	Submitted in the List and Referred January 13, 2015.		
87055	Dianne Y. Allen (Bd. of Review, Dist. 3)	\$18,360	CITY COUNCIL
	Submitted in the List of January 20, 2015; Placed on Consent Agenda; Approved with WAIVER .		
87060	Willie Smith (Cushingberry)	\$9,750	CITY COUNCIL
	Submitted in the List of January 20, 2015; Placed on Consent Agenda; Approved with WAIVER .		

Purchasing Division

Contracts and Purchase Orders Received, Considered at Regular Session
of January 20, 2015

Page 2

*The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of January 20, 2015 and **APPROVED***

Reported by the Neighborhood and Community Services Committee:

2815275, Ext. Revenue The Right Productions \$ Not Identified RECREATION
Submitted in the List and Referred January 6, 2015; Approved with ***WAIVER***.

Reported by the Planning and Economic Development Committee:

87017 Wilmern G. Griffin \$72,000 PLANNING & DEVELOPMT
Submitted in the List and Referred January 13, 2015.

Public Health and Safety Committee:

2901510 Strategic Staffing Solutions \$125,399.49 HOMELAND SECURITY
Submitted in the List for the Week of December 8, 2014.

2790946 Trademaster \$68,071 FIRE
Submitted in the List for the Week of December 15, 2014.

2899178 Stryker Medical \$457,345.40 FIRE-EMS
Submitted in the List and Referred January 6, 2015; Correction to Funding submitted Jan. 20, 2015;
Corrected Resolution, with 100% City Funding moved to New Business and approved.

2901737 Jefferson Chevrolet 343,487 POLICE
Submitted in the List and Referred January 6, 2015.

2901715 Southeastern Equipment \$47,733 PUBLIC WORKS
Submitted in the List and Referred January 6, 2015.

2901722 Alta Equipment Company \$349,273 PUBLIC WORKS
Submitted in the List and Referred January 6, 2015.

2871508 (pc-790), Chg. 1 DeMaria Building Co. + \$7,000,000 to \$27,457,244 WAT & SEW
Submitted by Water & Sewerage and Referred January 6, 2015

Purchasing Division
Contracts and Purchase Orders Received, Considered at Regular Session
of January 20, 2015

Page 3

*The following contracts were **REFERRED** on January 20, 2015 to the indicated Standing Committee for consideration and report to the City Council.*

Referred to Budget, Finance and Audit Committee

No Contracts Referred

Referred to Internal Operations Committee

2654324,Ext.	AssetWorks (fueling)	GENERAL SERVICES
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Referred to Neighborhood and Community Services Committee

No Contracts Referred

Referred to Planning and Economic Development Committee

No Contracts Referred

Referred to Public Health and Safety Committee

2821497,Ext.	PIE Management	ADMINISTRATIVE HEARINGS
2900137	Detroit Building Authority	AIRPORT
2900804	Booth Research Group	POLICE
86955	Tiffany Perry	POLICE
2901724	AIS Construction Equipment	PUBLIC WORKS
2901820	Crestline Specialties	TRANSPORTATION

Report received from Chief Financial Officer, for Period December 1 through December 31, 2014, the following contracts were APPROVED.

Oracle America, Inc. for the use of Oracle Fusion Financial Resource Management System

Application Software Technology for Oracle Cloud Enterprise Resource Planning System

Ultimate Software Group, Inc. for UltiPro Human Resource Management System

Eric Higgs Extension of contract 86491 for Project Manager – Accounting

Purchasing Division
Contracts and Purchase Orders Received, Considered at Regular Session
of January 20, 2015

Page 4

The following items have been HELD for review, discussion or report to the Standing Committees.

Internal Operations Committee

2877416,Chg. Computech Corporation + \$1,015,562.67 to \$2,700,562.67 HUM.RESOURCE
Submitted in the List and Referred January 13, 2015; Questions from CM Cushingberry

2877420,Chg. FutureNet Group + \$1,117,011.10 to \$2,802,011.10 HUM.RESOURCE
Submitted in the List and Referred January 13, 2015; Questions from CM Cushingberry

Public Health and Safety Committee

2901177 Walker's Heating & Cooling \$149,861.61 TRANSPORTATION
Submitted in the List for the Week of December 15, 2014; Held by Council Member Benson

CONTRACT INCREASE FORM DEPARTMENT REQUEST

Original C.C. Res.* _____

To Council By:* _____

C.C. Res.* _____

☐ AGENCY SPECIFIC
☒ CITY WIDE

Oracle Purchase Order No. 2895761

File No. _____

Description of Commodity: Mechanical Services

Contract Period: FROM: 7/1/14

TO: 6/30/17

Original Department Estimate: \$ 2,100,000.00

Pre. Approved Dept. Increase(s): \$

Requested Dept. Increase: \$ 765,000.00

Total Contract Estimated Expenditure to: \$ 2,865,000.00

Total Contract Estimate:* \$2,865,000.

Total Expended on Contract:* \$174,721.85

Detailed Reason for Increase: QOL Funding for Facilities Capital Improvement mechanical services projects.

Vendor: Systemp Corporation

Vendor's Address: 3909 Industrial Drive

City, State & Zip Code: Rochester Hills, MI 48309

User Agency: General Services

Bernadette M. Walker / General Manager / 628-1900 10/31/2017
Authorized Department Signature/Title/Phone No. Date:

IF THE CONTRACT TOTAL EXCEEDS \$25,000.00, BUDGET DEPARTMENT APPROVAL MUST BE OBTAINED.

Budget Department Signature _____

Date: _____

Purchasing Approval: _____

Date: _____

11/5/14
Need Budget, Purchasing approval
Accl. stuff



City Council Contract Agenda Items Review Checklist

Reviewer: () Date Received: _____

Date: 11/5/14 Department General Services Division: Facilities & Planning

Dept Head/Contact Person: Ed Porche Phone No.: 628-0910

Description: Mechanical Services

Contract No.: 2895761 PO Type: CPO Est. Value: \$ 2,865,000 ~~765,000.00~~

Contract Term (if applicable): 7/1/14 to 6/30/17

Funding: City % State % Federal % Other: QOL/POA 100%
(Documentation must be furnished by the Dept. if anything other than City funding)

Recommended Supplier: Systemp Corp. Required Date: 11/6/14

1. The business being awarded is Contract Increase. If a renewal, provide justification for renewal: _____

2. Was the product or service competitively bid? ☒ Yes ☐ No
Attach Copy of Bid Tabulation/Evaluation score sheets as needed
If the answer to #2 is "NO" explain why there was no competition: _____

3. Was a Co-Operative Agreement Considered? ☐ Yes ☒ No Co-Operative Name: _____
If answer to #3 is "No" explain why a Co-Op was not considered: N/A

4. Were savings achieved?
☐ Yes Amount \$ _____ ☒ No

5. Does this agreement represent an increase? Yes.
☐ Variance in unit price only (Current unit price \$0.00 Proposed Unit Price \$0.00)
☒ Change in amount/volume of the good or service to be used. Additional QOL/POA Services



6. Does the supplier currently provide other goods and services to the City? ☐ Yes ☒ No
If yes please list: _____

7. Is this good/service used by other departments? ☐ Yes ☒ No
If "yes" can this Req/PAR be combined other department requirements? ☐ Yes ☒ No

8. Is this a service that can be performed by City employees? ☐ Yes ☒ No
Is this a service that City employees can be trained to do? ☐ Yes ☒ No

NOTES: Buyer:

a. Excluded Parties List / Supplier Award Management Website Reviewed? Yes ____ No ____

☐

PLACE ON EMERGENCY MANAGER AGENDA

☐

PLACE ON CITY COUNCIL AGENDA

☐

REJECT AND NOTIFY DEPARTMENT DIRECTOR:

SIGNED: _____

(Department)

DATE: 11/6/14

INFORMATION PROVIDED BY: Ed Porche

TITLE: Contracts Manager

PHONE: 628-0910

Yolanda Gaines Purchasing
324 #112

PURCHASING DIVISION
VENDOR CLEARANCE REQUEST

Submit to: Revenue Collections
Purchasing Vendor
128 Coleman A. Young Municipal Center
Detroit, MI 48226
(313) 224 - 4087 (Telephone)
(313) 224 - 4238 (Fax)

Nature of Contract TO REPAIR & EMERGE TOWER
Contract Amount \$54,000

Business Type: ☒ Corp ☐ Partnership ☐ Sole Proprietorship ☐ Personal Services

Business Name System Corporation

Business Address 3909 Industrial Dr. Rochester Hills, MI 48309

Ward/Item # _____

F.I.D. NO. 38-3096285

City Personal Property I.D. # _____

Owner(s) Name Edward Niemczyk

Owner(s) SS# _____

Contact Person Terry Ferrara

Phone Number 248-852-2100

Fax Number 248-852-7076

Owner(s) Home Address _____ () Lease () Own

Please do not write below this line for department use only.

Real Property Special Assessment Personal Property

() Denied () Denied
() Approved () Approved

() Denied
() Approved

Other Receivable
() Denied
() Approved

Comments: _____

REVENUE COLLECTIONS
APPROVED
CONTRACT CLEARANCES

Please mail, fax or drop off this Vendor Request Form to the Revenue Collection Unit at the address indicated above. You will be responsible for keeping the clearance and submitting a photocopy to Purchasing with your bid package.

Signature (City of Detroit) [Signature]

Date 4-21-14

DEC 30 2014

Expiration Date

REVISED 7-12-2012

COVENANT OF EQUAL OPPORTUNITY

(Application for Clearance – Terms Enforced After Contract is Awarded)

I, being a duly authorized representative of Systemp Corporation, (hereinafter "Contractor"), am hereby authorized to enter into a Covenant of Equal Opportunity, (hereinafter "Covenant") with the City of Detroit, ("hereinafter" City); obligating the Contractor and all sub-contractors, not to discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of the contract, with respect to his/her hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, religious beliefs, public benefit status, national origin, age, marital status, disability, sex, sexual orientation, or gender identity or expression; except as otherwise exempted under City Code, Ordinance No. 27-2-12.

Contractor will ensure that the City of Detroit Human Rights Department shall receive notification of all potential sub-contractors and a copy of their Covenant prior to the commencement of work on any City of Detroit contract. Contractor further agrees that the City of Detroit reserves the right to require additional information prior to, during, and at any time after the Covenant is fully executed.

Furthermore, Contractor agrees that this Covenant is valid for the life of the contract and/or for a specified period of time as indicated below and that a breach of this Covenant shall be deemed a material breach of contract and be subject to damages pursuant to City Code, Ordinance No. 27-3-2, Section (e).

RFQ / PO No.: (if applicable) 48526

Duration of Covenant 2014 to 2017

Printed Name of Contractor/Organization Systemp Corporation
(Type or Print Legibly)

Contractor Address Rochester Hills, Michigan 48309
(City) (State) (Zip)

Contractor Phone/E-mail (248) 852-2100 / (248) 852-7076
(Phone) (E-mail)

Printed Name & Title of Authorized Representative Thomas E Ferrera, Sales Engineer

Signature of Authorized Representative: Thomas E. Ferrera

Date: 6/5/14

*** This document MUST be notarized ***

Signature of Notary: Janice C. Olsen

Printed Name of Seal of Notary: JANICE C. OLSEN

My Commission Expires: 6/1/07/2014

JANICE C. OLSEN
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Aug 7, 2018
ACTING IN COUNTY OF Oakland

FOR CONTRACTING DEPARTMENT USE ONLY:

Date Rec'd: 6/5/14 Received by: _____ Title: _____

Please fax a COPY of the notarized Covenant and Award Letter to the Human Rights Department (313) 224-3434



CERTIFICATE OF LIABILITY INSURANCE

SYSTE-2

OP ID: CD

DATE (MM/DD/YYYY)

07/22/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER A. O. Underwriters, Ltd. 2285 N. Opdyke Auburn Hills, MI 48326 Tony Oestereicher CPCU LIC		248-239-6100 248-239-6105	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
INSURED SYSTEMP CORP SYSTEMP LEASING CORP SARNY LLC SYSTEMP TEMPATURE SYSTEMS 3909 Industrial Drive Rochester Hills, MI 48309		INSURER(S) AFFORDING COVERAGE INSURER A: Hastings Mutual Insurance Co INSURER B: Continental Casualty Co. INSURER C: INSURER D: INSURER E: INSURER F:		
		NAIC # 14176		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		CPP9802110	06/30/14	06/30/15	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> XCU Included					PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> Contractual Liabi					GENERAL AGGREGATE \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						\$
A	AUTOMOBILE LIABILITY		ACV9641908	06/30/14	06/30/15	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	ULC9641910	06/30/14	06/30/15	EACH OCCURRENCE \$ 6,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 6,000,000
	<input type="checkbox"/> DED	<input checked="" type="checkbox"/> RETENTION \$ 10000				\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WCV9641909	06/30/14	06/30/15	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	INSTALLATION		CPP9802110	06/30/14	06/30/15	INST LMT 500,000
B	PROFESSIONAL		CEO288379517	06/30/14	06/30/15	CLAIMS MD 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Project: Service Work. City of Detroit is an additional insured on the general liability but only with respect to the named insureds operations.

CERTIFICATE HOLDER**DETCITY**

City of Detroit
Coleman A Young Municipal Ctr
2 Woodward Avenue
Detroit, MI 48226

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

Hiring Policy Compliance Affidavit

I, Edward Niemezycki, being duly sworn, state that I am the President

Title of Systemp Corporation
Name of Bidder Corporation or Other Business Entity

and that I have reviewed the hiring policies of this employer. I affirm that these policies are in compliance with the requirements of Article V, Division 6 of the Detroit City Code of 1984, being Sections 18-5-81 through 18-5-86 thereof. I further affirm that this employer will not inquire or consider the criminal convictions of applicants for employment needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted, until such times as the employer interviews the applicant or determines that the applicant is qualified.

In support of this affidavit, I attach a copy of the application form that will be used to hire employees needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted.

SIGNED,


Title: President Date: 6/5/14

STATE OF MICHIGAN)
COUNTY OF OAKLAND) SS

The foregoing Affidavit was acknowledged before me the 5th day of JUNE, 2014,
by EDWARD NIEMEZYCKI.

Notary Public, County of OAKLAND

State of MICHIGAN

My commission expires: 06-07-2014

JANICE C. OLSEN
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Aug 7, 2018
ACTING IN COUNTY OF Oakland

APPLICATION FOR EMPLOYMENT
(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION

				DATE	
NAME				SOCIAL SECURITY NUMBER	
LAST	FIRST	MIDDLE			
PRESENT ADDRESS					
STREET		CITY	STATE	ZIP	
PERMANENT ADDRESS					
STREET		CITY	STATE	ZIP	
PHONE NO.					
ARE YOU 18 YEARS OR OLDER? Yes <input type="checkbox"/> No <input type="checkbox"/>					
ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? Yes <input type="checkbox"/> No <input type="checkbox"/>					

EMPLOYMENT DESIRED

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED NOW?		IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?
EVER APPLIED TO THIS COMPANY BEFORE?	WHERE?	WHEN?
REFERRED BY		

EDUCATION	NAME AND LOCATION OF SCHOOL	*NO OF YEARS ATTENDED	*DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK		
SPECIAL SKILLS		
ACTIVITIES: (CIVIC, ATHLETIC, ETC.)		
EXCLUDE ORGANIZATIONS, THE NAME OF WHICH INDICATES THE RACE, CREED, SEX, AGE, MARITAL STATUS, COLOR OR NATION OF ORIGIN OF ITS MEMBERS.		
U.S. MILITARY OR NAVAL SERVICE	RANK	PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES

*This form has been revised to comply with the provisions of the Americans with Disabilities Act and the final regulations and interpretive guidance promulgated by the EEOC on July 26, 1991.

FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST).

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

	NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1				
2				
3				

THE FOLLOWING STATEMENT APPLIES IN: MARYLAND & MASSACHUSETTS. (Fill in name of state)
IT IS UNLAWFUL IN THE STATE OF _____ TO REQUIRE OR ADMINISTER A LIE DETECTOR TEST AS A
CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. AN EMPLOYER WHO VIOLATES THIS LAW SHALL BE
SUBJECT TO CRIMINAL PENALTIES AND CIVIL LIABILITY.

IN CASE OF
EMERGENCY NOTIFY

Signature of Applicant _____

NAME

ADDRESS

PHONE NO.

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.
IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN IT'S PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING."

DATE

SIGNATURE

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY

DATE

REMARKS:

NEATNESS

ABILITY

HIRED: ☐ Yes ☐ No

POSITION

DEPT.

SALARY/WAGE

DATE REPORTING TO WORK

APPROVED: 1.

2.

3.

EMPLOYMENT MANAGER

DEPT. HEAD

GENERAL MANAGER

This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination. This Application for Employment Form is sold for general use throughout the United States. TOPS assumes no responsibility for the inclusion in said form of any question which, when asked by the Employer of the Job Applicant, may violate State and/or Federal Law.

CITY OF DETROIT
SLAVERY ERA RECORDS AND INSURANCE DISCLOSURE AFFIDAVIT

1. Name of Contractor: Systemp Corporation
2. Address of Contractor: 3909 Industrial Drive
Rochester Hills, MI 48309
3. Name of Predecessor Entities (if any): _____
4. Prior Affidavit submission? X No _____ Yes, on: _____
(Date of prior submission)
If "No", complete Items 5 and 6.
If "Yes", list date of prior submission above, go to Item 6 and execute this Affidavit.
5. X Contractor was established in 1993 (year) and did not exist during the slavery era in the United States, is not a successor in interest to any entity that existed during such time, and therefore has no relevant records to search, or any pertinent information to disclose.
- ____ Contractor has searched their records and those of any predecessor entity, and has found no records that they or any predecessor(s) made any investments in, or derived profits from the slave industry or from slave holder insurance policies.
- ____ Contractor has found records that they or their predecessor(s) made investments in, or derived profits from, the slave industry or slave holder insurance policies. The nature of the investment, profits, or insurance policies, including the names of any slaves or slave holders, is disclosed in the attached document(s).
6. I declare that the representations made in this Affidavit are accurate to the best of my knowledge and are based upon a diligent search of records in the Contractor's possession or knowledge. All documentation attached to this Affidavit reflects full disclosure of all records that are required to be disclosed to the City of Detroit. I also acknowledge that any failure to conduct a diligent search, or to make a full and complete disclosure, shall render this contract voidable by the City of Detroit.

Edward Njemzycki

(Printed Name)

President

(Title)

(Signature)

6/5/14

(Date)

Subscribed and sworn to before me
this 5th day of June 2014

Janice C. Olsen
Notary Public, Oakland County, Michigan

My Commission expires: 08-07-2018

JANICE C. OLSEN
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Aug 7, 2018
ACTING IN COUNTY OF Oakland